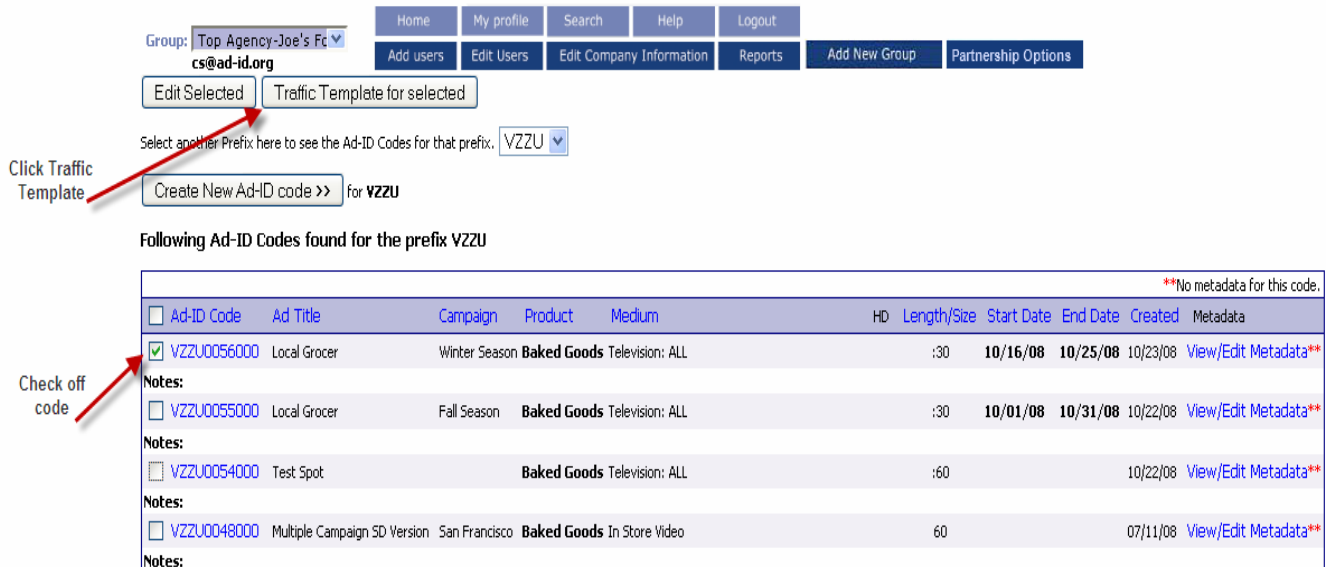


## USING TRAFFIC TEMPLATE

Please contact customer service at [cs@ad-id.org](mailto:cs@ad-id.org), (704) 501-4410 or (704) 594-6285 for assistance.

To use the Ad-ID traffic instructions template and store traffic instructions in the Ad-ID database, follow these steps.

1. Click on the "Edit/View Codes" button next to the prefix you are working on.
2. The next screen will list all of the codes that have been created for that prefix. Check off the box next to the code you want to create traffic instructions for and click "Traffic Template for selected."



Group: **Top Agency-Joe's Fc**  
cs@ad-id.org

Home My profile Search Help Logout  
Add users Edit Users Edit Company Information Reports Add New Group Partnership Options

Edit Selected Traffic Template for selected

Select another Prefix here to see the Ad-ID Codes for that prefix. **VZZU**

Create New Ad-ID code >> for **VZZU**

Following Ad-ID Codes found for the prefix VZZU

<input type="checkbox"/>	Ad-ID Code	Ad Title	Campaign	Product	Medium	HD	Length/Size	Start Date	End Date	Created	Metadata
<input checked="" type="checkbox"/>	VZZU0056000	Local Grocer	Winter Season	Baked Goods	Television: ALL		:30	10/16/08	10/25/08	10/23/08	View/Edit Metadata**
Notes:											
<input type="checkbox"/>	VZZU0055000	Local Grocer	Fall Season	Baked Goods	Television: ALL		:30	10/01/08	10/31/08	10/22/08	View/Edit Metadata**
Notes:											
<input type="checkbox"/>	VZZU0054000	Test Spot		Baked Goods	Television: ALL		:60			10/22/08	View/Edit Metadata**
Notes:											
<input type="checkbox"/>	VZZU0048000	Multiple Campaign SD Version	San Francisco	Baked Goods	In Store Video		60			07/11/08	View/Edit Metadata**
Notes:											

3. This will bring you to the traffic template for that code. Fill in fields as needed and click Preview & Print.

### Traffic Instructions

TO:  [Contacts](#)

NETWORK/STATION:

RECIPIENT PHONE:

RECIPIENT FAX:

AGENCY:

CLIENT:

PRODUCT(S):

MARKET:

ISSUED BY:

PHONE:

SENDER'S FAX:

MAIL DATE:

MATERIALS:

Traffic Instruction Revision #:

NOTES:

ROTATION	Ad-ID CODE	TITLE	LENGTH	FLIGHT START	FLIGHT END
<input type="text"/>	VZZU0056000	Local Grocer	:30	10/16/2008	10/25/2008

Preview & Print Click to Preview & Print

- The traffic instructions preview will pop up and you can Print or Email the traffic instructions. The traffic instructions are not saved until they are printed or emailed.



### Traffic Instructions

**TO:** James Bond  
**NETWORK / STATION:** ABC  
**RECIPIENT PHONE:** 123-456-0077  
**RECIPIENT FAX:**  
**AGENCY:** Double O' Seven  
**CLIENT:** Example  
**PRODUCT(S):** Baked Goods  
**MARKET:** Example  
**ISSUED BY:** Customer Service  
**PHONE:** 704-501-4410  
**SENDER'S FAX:**  
**MAIL DATE:** 12/17/2008  
**MATERIALS:**  
**Traffic Instruction Revision#:**  
**NOTES:**

ROTATION	Ad-ID CODE	TITLE	LENGTH	FLIGHT START	FLIGHT END
	VZ2U0056000	Local Grocer	:30	10/16/2008	10/25/2008

Please see the Help section of the Ad-ID website for further assistance or contact Ad-ID customer service with questions.